

PEACE CORPS

Overseas Request for Quotation (RFQ) for Supplies/Services/Equipment

RFQ Number: RFQ-216-22-003

Date: 01-November-2021

Peace Corps / Kosovo has a need for IT Supplies and Services. Peace Corps is soliciting fixed-price quotations from the vendor community (25,000 USDE +) for the supplies and/or services detailed below.

If you are interested in submitting a quotation, please do so by sending your completed and signed Attachment 1—Vendor Quotation Form by e-mail to:

Name: Peace Corps Kosovo
 Address: 5 Mujo Ulqinaku, 10000, Pristina
 E-mail: kosovopc@peacecorps.gov

Quotations are due no later than 23:59 Friday on 12-November-2021. Late quotations will not be accepted.

Written questions about this Request for Quotation (RFQ) may be sent in the same fashion to the individual noted above in advance of the RFQ due date. No phone calls please.

Peace Corps will evaluate all quotations received by the deadline based on the minimum requirements and/or evaluation factor(s) shown below. Contingent on the availability of funds and continued need for the supplies and/or services, at the end of the evaluation process, Peace Corps intends to award a firm-fixed-price contract for the purchase of the required supplies and/or services to the selected vendor.

A. Statement of Work/Description of Requirements

1. Server room construction and infrastructure installation (minimum 12 square meters);

Construction below can be sub-contracted:

- A. **Server room build. Server room build.** Vendor may be required to modify/install the server room security door with key combination lock at designated server room area. Any construction required will be provided.
- B. **Air conditioned system installation.** Vendor may be required to install two independent split unit air conditions (with auto start after power outage) for the server room.
- C. **Moving server from old office to a new office.** Vendor will need to move and transition existing server room equipment with IT equipment from current office to the new facility.
- D. **Access control hardware to be installed in server room and for floor access control.** Vendor will be asked to install access control hardware (electrical locks, key fob lock) for the server room and floor access. The vendor should provide the entire solution, hardware, software, training to use the solution. Vendor should offer 36 months warranty for the hardware and 60 months (5 years) warranty for the cabling and installation.
- E. **Installation of two dedicated electrical lines for server room with provided specification.** Vendor will need to install two separate dedicated electrical lines on different circuits with minimum 32A circuit breakers for the server room and also connect them to a back-up generator line with appropriate switching between regular electrical line and backup generator power.

2. Network installation:

Purchase, installation and certification of network equipment with the following specification:

- A. **Following items need to be purchased to build up CAT-6 network in office.** Vendor will be required to purchase a CAT- 6 cable with given specification from IT Specialist for network installation:
1. 12 CAT-6 category patch panels
 2. 528 CAT-6 Keystones
 3. 120 CAT-6 patch cord 3m
 4. 60 CAT-6 patch cord 2m
 5. 120 CAT-6 patch cord 0.5m
 6. One 42 unit rack (APC NetShelter 42)
- B. **Network Installation.** Vendor will be required to build up fully functional CAT 6 computer network (250 network points). Panduit preferred or any other known brand to be used for raceway installation. Panduit preferred or any other know brand of Cat6 cable to be used for cable installation. If possible all network connections should be terminated at a central location (server room)
- C. **Certification of installed network.** Vendor is required to provide permanent link test certification for installed network
- D. **Migration and installation of fiber and coaxial internet lines.** Vendor will be required to work closely with internet service provider (ISP) to proceed migration of internet line and its implementation in new office, working in closely with ISP and Peace Corps ITS.
- E. **Warranty.** Vendor should provide 60 months (5 years) service guarantee after the network certification and acceptance.

3. Central building UPS:

Central building UPS installation, preferably APC (with minimum 9KW) or any other known brand that will support all end user equipment, desktops (10) laptops (40), monitors (50), cisco switches (5) that provide POE to VoIP phones (30), cisco wireless routers/access points (5) and any other accompanying network equipment that is part of the network infrastructure. The UPS should be able to provide at least 180 minutes of uninterrupted power for all devices mentioned above.

- A. **Electrical sockets.** A new electrical grid using surface raceway should be installed and connected to the independent central UPS by following electrical standards (250 sockets) as per the technical guidance provided.
- B. **Warranty.** Vendor should provide 36 months' service guarantee after the acceptance test.

B. Place of Performance:

Peace Corps Office Kosovo/Pristina

- Vendors will be expected to complete and deliver services and goods within 45-60 days after the contract is awarded.
- In coordination with the architect and Peace Corps Kosovo, the vendors will work on preparing a timeline for delivering their goods and services as per the requirements mentioned above.

C. Contract Terms and Conditions

As an Agency of the United States Government, Peace Corps has an approved contract template that it intends to use for the award. Peace Corps reserves the right to deny making a contract award to a vendor should they refuse to sign the Peace Corps approved contract template.

D. Minimum Criteria:

A quotation will not be considered further if it does not meet the following minimum criteria:

- A. Material quality and brands that are offered
- B. Price
- C. Delivery time
- D. Past performance / references

E. Evaluation Factors:

Quotations that meet the minimum criteria listed above may be further evaluated based on the following factors:

- **Not Applicable**

Award may be made with or without negotiations between the Peace Corps and the selected vendor. Award may be made to a vendor that provided the lowest priced technically acceptable quotation, or to a vendor other than the one that provided the lowest priced quotation, should that vendor be determined to have provided the best value quotation to the Peace Corps taking technical and cost factors into account.

All vendors that submit quotations in response to this RFQ will be notified of the results.

[End of RFQ]

ATTACHMENT 1 – VENDOR QUOTATION FORM

RFQ Number: RFQ-216-22-003

Vendor:

Authorized Representative:

Name:

Position/Title:

Phone Number:

E-mail Address:

Quoted Prices (Inclusive of Administrative and/or Overhead Costs):

Please refer to:

A. Statement of Work/Description of Requirements

Item	Description	Qty.	Unit Price	Total
001	Server room construction and infrastructure installation			
002	Network installation			
003	Central building UPS			
...				
Total				

Items/Services Included in Total Quoted Price Above but Not Indicated in Chart:

Quoted Work or Delivery Schedule (If Any): within 45-60 days after the contract is awarded.

Quoted Payment Terms:

Quoted Warranty Terms (If Any):

- 60 months (5 years) service guarantee after the network certification and acceptance.
- 36 month for Hardware

Quoted Additional Terms and/or Conditions:

Price shall not include VAT. *“Based on Chapter IX, Article 29 (Exclusions) 1.3.1. of Republic of Kosovo Law No. 03/L-146 on Value Added Tax, dated 01 July 2010, the U.S. Embassy Pristina is exempt from VAT both on importation of goods and domestic purchase of goods and services.”*

SUPPLIER AUTHORIZED REPRESENTATIVE

Signature: _____

Date: _____